May 2, 2017

Building Occupants and adjacencies of: **Spencer House**

This correspondence provides a status update for the upcoming Roof replacement project

**Dates for Activity: June 12 – September 29, 2017**

**Work Activities: Complete roof replacement**

**Impact to Adjacencies:**

- Williams College is pleased to announce a full-house roof replacement project at Spencer House, which will commence in the spring of 2017.
- The on-site work is scheduled to begin June 12 of 2017.
- The roof and copper trim will be replaced to match existing.
- All work will occur from the top down, meaning interior finishes will not be removed to accomplish the work.
- The demolition, installation of insulation and re-weathering of the roof will occur while students are away for the summer.
- Installation of the new slate could extend into the school year by a few weeks, depending on delivery of the slate shingles.
- If work must extend into the school year, work hours will be adjusted per OSL recommendations.
- The building will be fully staged to expedite the work process and fenced to protect pedestrians.
- The main entrances/exits will remain active and be properly protected for resident and staff access during work hours.
- The project will not affect traffic or parking around Spencer House.

If you have any questions or concerns, please contact:

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