June 6, 2018

To all Occupants, adjacencies and stakeholders of:

*Prospect Hall, Williams Hall, Chadbourne House and Chandler House*

This correspondence provides a status update for the upcoming Building Information Systems (BIM) scanning of these buildings.

**Dates for Activity: June 12-14**

- **Prospect**: June 12 at 9am
- **Williams**: June 13 at 8am
- **Chadbourne**: June 14 at 8am
- **Chandler**: June 14 at 10am

**Work Activities:**

3D laser scanning of the interior and exterior of the buildings for the purpose of generating building information such as square footage and volume per room. This is non-contact, non-noisy, non-messy work.

**Impact to Adjacencies:**

- A 2 man crew will be walking the perimeter of the building with several tripod mounted cameras and reference globes.
- This 2 man crew will also be progressing throughout the entire building scanning each room of each floor.
- No disruptions to daily activities in or around the buildings should be realized.

If you have any questions or concerns regarding this notice, please contact:

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